



Dear Applicant

**Application Pack for Facility Supervisor
at St Catherine's Catholic Primary School**

Thank you for your interest in the above vacancy.

Please find enclosed:

- Job Advert
- Job Description
- Person Specification
- Support Staff Application Form (to be completed)
- Notes to Applicants
- Consent to obtain References Form (to be completed)
- Recruitment Monitoring Information Form (to be completed)
- Rehabilitation of Offenders Act 1974 – Disclosure Form (required at interview stage)
- Safe Recruitment Form (to be completed)
- Equality Act 2010

Completed applications and associated documents should be sent electronically for the attention of Miss Lisa Hoey, Headteacher at office@stcatherinesnewcastle.org by noon on Friday 13th December.

Interviews will take place W/B 16th December.

Yours sincerely

Miss L Hoey
Headteacher

