

**Diocese of Hexham and Newcastle
In partnership with
Bishop Bewick Catholic Education Trust**

**St Catherine's Catholic Primary School
Greystoke Gardens, Sandyford, Newcastle Upon Tyne, NE2 1PS
St Catherine's is part of the Bishop Bewick Catholic Education Trust**

Head Teacher: Miss Lisa Hoey



**Facility Supervisor
Grade BB04**

**Salary £25,584 – £26,407 per annum
1 Year Fixed Term
hours per week 37**

**(Monday to Thursday split shifts – 7.00am –
11.30am, 3.00pm – 6.00pm Friday 7.00am to
11.00am, 3.00pm – 6.00pm**

Required As Soon As Possible

The Governors of St Catherine's are seeking to appoint a suitably qualified Facilities Supervisor, to work at our lovely and friendly school as a member of a hardworking and committed staff in a highly supportive environment where teamwork is valued.

The Facilities Supervisor will work under the direction of the Headteacher and School Business Manager to provide a safe, clean and high-quality learning environment for the pupils and staff of St Catherine's.

Knowledge/Skills

- Flexible regarding working hours and variety of tasks.
- Thorough approach to work and attention to detail.
- Ability to work both as a team member and unsupervised, using own initiative, where necessary.

Qualifications/Training

- No formal qualifications necessary.
- Able to comply with Health and Safety legislation.
- Ability to promote a safe working environment for yourself and colleagues.

St Catherine's Catholic Primary School is committed to safeguarding and promoting the welfare of children and young people. The post is subject to an enhanced check for regulated activity through the Disclosure and Barred Service and a range of other recruitment checks.

Application packs and further information about St Catherine's are available to download from our school website at www.stcatherinesnewcastle.org or from our school office.

Informal visits to the school are welcomed and encouraged. Please contact the school office on 0191 2326803, if you wish to arrange a visit to St Catherine's.

Closing Date: Friday 13th December
Shortlisting and Interviews: W/B 16th December